

# CERTIFICATION OF DRUG-FREE WORKPLACE PROGRAM

Name of Employer: \_\_\_\_\_ Insurance Policy Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date 2.5% Credit Received: \_\_\_\_\_ Date Drug Testing Began: \_\_\_\_\_

**Testing:**

The following types of drug tests are conducted: (Check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Pre-employment                            | <input type="checkbox"/> Post-Accident                        |
| <input type="checkbox"/> Reasonable Suspicion                      | <input type="checkbox"/> Random (50% of all employees yearly) |
| <input type="checkbox"/> Follow-up to Employee Assistance Programs | <input type="checkbox"/> Other _____                          |

**Notice Given To Employees:** (Check all that apply)

- Each employee was given a copy of the company's Drug-Free Workplace Policy  
 Notice was given to job applicants prior to testing  
 Each employee was given general advance notice of commencement of drug-testing

**Education:**

- Employee Assistance Programs  
 Education seminar for employees

**Laboratory and MRO:**

Name of Medical Review Officer: \_\_\_\_\_  
Name of NIDA-certified laboratory: \_\_\_\_\_  
Address of laboratory: \_\_\_\_\_

_____ Officer/Owner Name	_____ Officer/Owner Signature	_____ Date
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**THE ABOVE SIGNED CERTIFIES THAT THIS INFORMATION IS A TRUE AND FACTUAL  
DEPICTION OF THEIR CURRENT DRUG-FREE WORKPLACE PROGRAM AND AGREES  
TO ABIDE BY THE ATTACHED RULES**

_____ Notary Public's Signature	_____ Date	_____ Expiration of Commission
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